



HOUSING SPECIALIST

POSITION OVERVIEW

JOB DESCRIPTION

Emergent Talent, a division of Emergent Method, is seeking qualified candidates to support a large-scale disaster recovery project. This project-based, full-time position is based in Lake Charles, Louisiana, and is tentatively scheduled to continue until February 2022 (with the potential for extension). This job requires regular travel to affected areas, so reliable transportation is necessary.

The ideal candidate must be experienced in emergency response and disaster recovery (particularly with FEMA's Individual Assistance and Recertification Programs), self-motivated, able to work in a fast-paced environment, and embrace the challenges of working on evolving tasks and structures.

Key responsibilities include but are not limited to the following:

- Serve as an onsite liaison between disaster survivors and government entities to assess the progress of their individual recovery efforts
- Conduct site visits with disaster survivors to identify challenges with individual recovery efforts and facilitate problem-solving
- Maintain communication and build rapport with disaster survivors to assist with problem-solving and resource coordination
- Demonstrate kindness and compassion through intentional, goal-oriented interactions with each unique disaster survivor

QUALIFICATIONS

- At least two years of experience as a member of a state or federal recovery operation, or equivalent experience with the ability to perform the necessary duties
- Basic knowledge of the operational and regulatory aspects of the FEMA Individual Assistance Program
- Basic knowledge of the FEMA Recertification Program preferred
- Detail-oriented and organized, with the ability to maintain detailed documentation and records in accordance with federal policies and requirements
- Excellent listening and communication skills
- Bachelor's degree in a related field or equivalent work experience preferred
- Able to work full-time in Lake Charles
- Able to travel to affected areas (potentially throughout Southwest Louisiana) with reliable transportation
- Able to work outside in varying weather conditions including seasonally hot or cold temperatures and in inclement weather

HOW TO APPLY

Candidates should submit resumes to jobs@emergentmethod.com. Applications will be accepted until the position is filled.

BACKGROUND



Emergent Method is a Louisiana-based management consulting firm focused on helping companies and organizations innovate, grow, improve their performance, and achieve their missions.

We do this by bringing people and ideas together to understand opportunities, let ideas emerge, and create multi-faceted solutions with results greater than the sum of their parts. We come from diverse backgrounds that lend to expertise in solving complex problems, implementing impactful change, helping our clients navigate shifting landscapes, and seizing opportunities – including those they had not seen before. From strategic planning and organizational design to project management and strategic communication, we are dedicated to helping our clients adapt, innovate, and grow – pushing systems, agencies, and industries to new heights, while developing strategic, systemic solutions and processes to support those goals.

We opened our doors in 2012 and have been recognized for growth and achievement over the years, including the Greater Baton Rouge Business Report and Junior Achievement's Company of the Year (2017), Consulting Magazine's fastest growing consulting firms (2018, 2019, 2020), Inc. Magazine's fastest-growing private companies in America (2018, 2019, 2020), LSU's 100 fastest growing alumni owned business (2018, 2019, 2020), and the Louisiana Association of Business and Industry's Company of the Year (2019).

We are dedicated to seeking the same measures of continuous improvement for the clients we serve and supporting them in all actions of planning, growth, and emergence to the forefront of their industries.

To learn more about Emergent Method and our team, visit our website at emergentmethod.com.

ADDITIONAL INFORMATION

Emergent Method and associated entities are equal opportunity employers. We do not discriminate against employees or applicants for employment on any legally recognized basis or any protected class under federal, state, or local law.